



1ST SEM. 2004/2005

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UNIVERSITY OF SWAZILAND

FINAL EXAMINATION PAPER

PROGRAMME: B.Sc. AGRICULTURAL EDUCATION
YEAR 4
B.Sc. HOME ECONOMICS EDUCATION
YEAR 4

COURSE CODE: AEE 402

TITLE OF PAPER: EDUCATIONAL PLANNING AND
ADMINISTRATION

TIME ALLOWED: TWO (2) HOURS

INSTRUCTION: ANSWER FOUR QUESTIONS

**DO NOT OPEN THIS PAPER UNTIL PERMISSION HAS BEEN
GRANTED BY THE CHIEF INVIGILATOR**

QUESTION 1

With reference to a school situation, discuss the characteristics of a strategic plan.

[25 Marks]

QUESTION 2

(a) Distinguish between job requirements of the industrial era and those of the knowledge era.

[12 Marks]

(b) A new element in the work environment of today and tomorrow is “coping with temporariness”. Explain what you understand by this element.

[13 Marks]

QUESTION 3

What is “re-engineering” and what are the vital conditions for its success?

[25 Marks]

QUESTION 4

Briefly, explain the following in the context of your understanding of planning and administration:

(a) Globalisation

(b) Standing plan

(c) Organisational learning

(d) Vision

(e) Gantt chart

[25 Marks]