

**UNIVERSITY OF SWAZILAND**  
**DEPARTMENT OF ADULT EDUCATION**  
**PART-TIME DIPLOMA IN ADULT EDUCATION YEAR II**  
**FINAL EXAMINATION, MAY 2005**

**TITLE** : **PROGRAMME MANAGEMENT**

**COURSE NUMBER** : **CAE 201**

**TIME ALLOWED** : **THREE (3) HOURS**

**INSTRUCTIONS** :

1. **ANSWER ALL QUESTIONS IN SECTION "A"**
2. **ANSWER ANY TWO (2) QUESTIONS FROM SECTION "B".**
3. **MARKS WILL BE DEDUCTED FOR POORLY WRITTEN ENGLISH**

**THIS PAPER MUST NOT BE OPENED UNTIL PERMISSION HAS BEEN GRANTED BY THE INVIGILATOR.**

**SECTION "A"**

Answer ALL Questions in this Section

**QUESTION 1**

Define the following terms:

- i) Programme
- ii) Management
- iii) Programme Management
- iv) Programme Planning
- v) Programme Evaluation

(TOTAL MARKS = 25]

**QUESTION 2**

Identify and describe the three classical schools of management.

(TOTAL MARKS =25]

**SECTION "B"**

Answer any TWO Questions from this Section

**QUESTION 3**

Describe the four managerial functions in an organization.

(TOTAL MARKS = 25)

**QUESTION 4**

Discuss the importance of Systems Approach to management in an organization.

(TOTAL MARKS = 25)

**QUESTION 5**

Give some notes on the following:

- (vi) Strategic Planning
- (vii) Tactical Planning
- (viii) Operational Planning
- (ix) Scientific Management
- (x) Contingency Approach

[TOTAL MARKS = 25]