

UNIVERSITY OF SWAZILAND
DEPARTMENT OF ADULT EDUCATION
PART-TIME DIPLOMA IN ADULT EDUCATION YEAR II
FINAL EXAMINATION PAPER, MAY 2005

TITLE : **EDUCATIONAL COMMUNICATION**

COURSE NUMBER : **CAE 204**

TIME ALLOWED : **THREE (3) HOURS**

INSTRUCTIONS :

1. **ANSWER ALL QUESTIONS IN SECTION "A"**
2. **ANSWER ANY THREE (3) QUESTIONS IN SECTION "B".**

THIS PAPER MUST NOT BE OPENED UNTIL PERMISSION HAS BEEN GRANTED BY THE INVIGILATOR.

SECTION "A"**QUESTION 1**

- (a) Give a brief description of each of the following:
- (i) Dyadic communication. (5 marks)
 - (ii) An interview (5 marks)
 - (iii) Counselling (5 marks)
 - (iv) Steps in Counselling (5 marks)
- (TOTAL MARKS = 20)
- (b) Citing examples explain the following:
- (i) The role of a participant in a meeting
 - (ii) The role of a counsellee in counselling session
 - (iii) The importance of team-briefing
 - (iv) The importance of problem-solving (20 marks)

SECTION B

Answer Any THREE Questions from This Section.

QUESTION 2

Mention four qualities of a good and effective counsellor and explain how each quality helps to enhance the interaction between the counsellor and his/her client. (20 marks)

QUESTION 3

What is the importance of non-directed interview to an adult educator. (20 marks)

QUESTION 4

The venue of a meeting has an influence on the outcome of the meeting.

Give five requirements of the venue of a meeting must satisfy in order to have a positive influence on the outcome of the meeting. (20 marks)

QUESTION 5

What are the advantages and disadvantages of directed interviews? (20 marks)

QUESTION 6

Write an essay explaining why you think this course is appropriate for you as a change agent. (20 marks)