

Course Code: CAE 201 (M) 2009

UNIVERSITY OF SWAZILAND

DEPARTMENT OF ADULT EDUCATION

PART-TIME CERTIFICATE IN ADULT EDUCATION YEAR II

FINAL EXAMINATION PAPER, MAY, 2009

TITLE OF PAPER:	PROGRAMME MANAGEMENT
COURSE CODE:	CAE 201
TIME ALLOWED:	THREE (3) HOURS
INSTRUCTIONS:	1. ANSWER ALL QUESTIONS IN SECTION "A". 2. ANSWER ANY TWO (2) QUESTIONS FROM SECTION "B".

**THIS PAPER IS NOT TO BE OPENED UNTIL PERMISSION HAS BEEN
GRANTED BY THE INVIGILATOR.**

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SECTION 'A'

QUESTION 1

Identify and define the four managerial functions in organizations.

[20 marks]

QUESTION 2

Describe a programme as an organization and as a system. [20 marks]

QUESTION 3

Discuss the interrelatedness and interdependence of planning and controlling functions of management.

[20 marks]

SECTION 'B'

QUESTION 4

Define the term programme, and distinguish it from a project.

[20 marks]

QUESTION 5

Discuss the process of programme management in an organization.

[20 marks]

QUESTION 6

“Bureaucracy is a necessary evil”. Discuss with real examples in organizations.

[20 marks]