

UNIVERSITY OF SWAZILAND
INSTITUTE OF DISTANCE EDUCATION
BACHELOR OF EDUCATION (ADULT EDUCATION) YEAR II
FINAL EXAMINATION, MAY 2010

TITLE OF PAPER: **METHODS & MATERIALS IN ADULT EDUCATION**

COURSE CODE: **IDE-BAE 204**

TIME ALLOWED: **THREE (3) HOURS**

- INSTRUCTIONS:**
1. **ANSWER ALL QUESTIONS IN SECTION A.**
 2. **ANSWER TWO (2) QUESTIONS IN SECTION B.**

THIS PAPER IS NOT TO BE OPENED UNTIL PERMISSION HAS BEEN GRANTED BY THE INVIGILATOR.

SECTION A

ANSWER ALL QUESTIONS IN THIS SECTION.

QUESTION 1

In his book, *Andragogy in Action*, Malcom Knowles outlines important areas of consideration when designing instruction for adults. Discuss and state the benefit derived from each of the following:

- (i) setting the climate;
- (ii) involving learners in diagnosing their needs;
- (iii) involving learners in formulating objectives;
- (iv) helping learners carry out learning plans.

[40 marks]

SECTION B

Answer two questions from this section.

QUESTION 2

State three clear reasons why a change agent needs to have a good understanding of the methods that are used in facilitation.

[30 marks]

QUESTION 3

The debate forum and the panel discussion are two instructional techniques that are effective in tackling controversial subjects.

Discuss three advantages you would gain in using each of the two.

[30 marks]

QUESTION 4

A visual aid is an essential device in any learning situation.

State three ways in which it aids the

- (a) learner
- (b) facilitator

[15 marks]

[15 marks]

QUESTION 5

Various types of print media are used for instructional purposes in distance education.

Discuss three ways in which print media have made a positive contribution to your experience as a distance learner.

[30 marks]

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IDE - ADULT EDUCATION
MAIN EXAMINATION PAPER MAY 2010

TITLE OF PAPER : HUMAN RELATIONS 1&2
COURSE CODE : BAE 206 1&2
DEGREE AND YEAR : BAE II
TIME ALLOWED : THREE (3) HOURS
INSTRUCTIONS: 1. TOTAL NUMBER OF QUESTIONS IN
THIS PAPER IS SIX (6)
2. ANSWER ANY FOUR (4) QUESTIONS
3. THE MARKS TO BE AWARDED FOR
EACH QUESTION ARE AS
INDICATED ALONGSIDE THE
QUESTION

SPECIAL REQUIREMENTS: NONE

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1. With relevant examples from your environment, discuss the following motivation theories and show how each can be used to improve human relations in organisations
 - a) Scientific Management (5 marks)
 - b) Human Relations Management theories (5 marks)
 - c) McGregor's Theory X and Theory Y (5 marks)
 - d) Herzberg's Satisfaction and Dissatisfaction theory (5 marks)
 - e) Maslow's Hierarchy of Needs theory (5 marks)
- 2a) Define perception and discuss the perceptual process. Illustrate using a diagram. (15 marks)
- b) Use examples to discuss the factors that influence an individual's perception (10 marks)
3. Some people have argued that too much power changes people. In fact, they argue that the maxim, "power corrupts, and absolute power corrupts absolutely" is a true reflection of people's response to power. Use examples to show whether you agree with this statement or not. In your discussion, focus on how power affects relationships among people. (25 marks)
- 4a). Define human relations and distinguish it from human behaviour. (5 marks)
- b). "Spare the rod and spoil the child" is a saying that has existed since time immemorial. Discuss this saying in relation to the rights of the child, as stipulated by the United Nations. In your view, show how these rights may have contributed to the seeming indiscipline among the youth in Swaziland today. Relate your discussion to the changing relations among the youth and their elders, be they parents, teachers or other members of the community. (20 marks)
5. "Technology is the major factor driving the global village." Using examples, show how technology has enabled people from different communities to interact with one another. In your discussion, identify at least ten (10) areas that exhibit the presence of the global village. (25 marks)
6. "The modern government is a summation of formal organisations, whose existence is directly controlled by the Government." Discuss this statement in relation to Swaziland's dual governments. How does the presence of these two governments influence human relations? (25 marks)