Course Code: CAE 210(M) 2010

UNIVERSITY OF SWAZILAND

DEPARTMENT OF ADULT EDUCATION

PART-TIME CERTIFICATE IN ADULT EDUCATION YEAR II

FINAL EXAMINATION PAPER, NOVEMBER, 2010

TITLE OF PAPER:	**PROGRAMME MANAGEMENT**
COURSE CODE:	**CAE 210**
TIME ALLOWED:	**THREE (3) HOURS**
INSTRUCTIONS:	**1. ANSWER ALL QUESTIONS IN SECTION "A".**
	2. ANSWER ANY TWO (2) QUESTIONS FROM SECTION "B".

THIS PAPER IS NOT TO BE OPENED UNTIL PERMISSION HAS BEEN GRANTED BY THE INVIGILATOR.

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SECTION"A"

QUESTION 1
Define the following terms:
   a) Programme
   b) Management
   c) Programme Management
   d) Organization

[20 marks]

QUESTION 2
Describe the Systems Approach to organizations and how it is applied.

[20 marks]

QUESTION 3
Categorize resources in an organization and explain how these resources are utilized in our daily implementation of programmes.   [20 marks]

SECTION "B"

QUESTION 4
Describe the programme planning process in terms of its stages as traditionally used in many organizations.

[20 marks]

QUESTION 5
Define the term "community" in its broadest sense and identify any community-based programmes in Swaziland.   [20 marks]

QUESTION 6
With the aid of examples, make a distinction between a programme and a project in your community.

[20 marks]