

Course Code: DAE 212(M) 2010

UNIVERSITY OF SWAZILAND

DEPARTMENT OF ADULT EDUCATION

PART-TIME DIPLOMA IN ADULT EDUCATION YEAR II

FINAL EXAMINATION PAPER, NOVEMBER, 2010

**TITLE OF PAPER:** PROGRAMME PLANNING AND  
MANAGEMENT

**COURSE CODE:** DAE 212

**TIME ALLOWED:** THREE (3) HOURS

**INSTRUCTIONS:**

1. ANSWER ALL QUESTIONS IN SECTION "A".
2. ANSWER ANY TWO (2) QUESTIONS FROM SECTION "B".

**THIS PAPER IS NOT TO BE OPENED UNTIL PERMISSION HAS BEEN GRANTED BY THE INVIGILATOR.**

**SECTION "A"**

**QUESTION 1**

Define the following terms:

- a) Programme planning
- b) Programme development
- c) Development programme
- d) Programme planning and management

[20 marks]

**QUESTION 2**

Discuss the three planning approaches to organizations

[20 marks]

**QUESTION 3**

Describe the nature of programme development using the two approaches.

[20 marks]

**SECTION "B"**

**QUESTION 4**

Outline the two types of organizations with their three major characteristics for each.

[20 marks]

**QUESTION 5**

Identify and describe the standard management functions in organizations.

[20 marks]

**QUESTION 6**

Define the term programme evaluation and describe the two types of programme evaluation in our organizations.

[20 marks]