

UNIVERSITY OF SWAZILAND

DEPARTMENT OF ADULT EDUCATION

CERTIFICATE IN ADULT EDUCATION YEAR II

FINAL EXAMINATION PAPER, MAY 2012.

TITLE OF PAPER: PROGRAMME MANAGEMENT II

COURSE CODE: CAE 211

WEIGHT: 100 MARKS

TIME ALLOWED: THREE (3) HOURS

**THIS PAPER IS NOT TO BE OPENED UNTIL PERMISSION HAS BEEN
GIVEN BY THE INVIGILATOR**

Instructions

Answer any two (2) questions from each Section. Each question weighs equal marks.

Section A**Question 1**

Write notes on the following terms;

- Honorary officers [5 marks]
- Evaluation [5 marks]
- Budgeting [5 marks]
- Conflict management [5 marks]
- Leadership style [5 marks]

Question 2

Power is a factor in leadership and in organisations; people use power to get things done. Discuss [25 marks]

Question 3

What is the difference between a manager and a leader? [25 marks]

Section B**Question 4**

Conflict is good for an organisation. Discuss [25 marks]

Question 5

- a) What is delegation? [5 marks]
- b) Discuss the benefits of delegation in an organisation [20 marks]

Question 6

Discuss the main purpose of resource mobilisation in an organisation. [25 marks]