

UNIVERSITY OF SWAZILAND

FACULTY OF EDUCATION

DIPLOMA IN ADULT EDUCATION II

FINAL EXAMINATION, DECEMBER 2012

TITLE OF PAPER: PROGRAMME PLANNING & MANAGEMENT

COURSE: DAE 212

WEIGHT: 100 MARKS

TIME ALLOWED: THREE (3) HOURS

INSTRUCTIONS: ANSWER ANY TWO QUESTIONS FROM EACH SECTION

EACH QUESTION CARRIES EQUAL MARKS (THAT IS, 25)

**THIS PAPER IS NOT TO BE OPENED UNTIL PERMISSION HAS BEEN GIVEN
BY THE INVIGILATOR**

SECTION A

Question 1

- a) Explain what is meant by programming in adult education [10 marks]
- b) Identify and discuss three (3) different types of programmes in adult education [15]

Question 2

- a) SWOT Analysis is a useful tool in strategic planning for an organisation. Discuss [15 marks]
- b) Discuss the interrelatedness and interdependence of planning and controlling function of management [10 marks]

Question 3

- a) Describe at least three (3) levels of planning [5 marks]
- b) Identify and discuss five planning theories of programme planning [20 marks]

SECTION B

Question 4

- a) Explain the concept of 'unobtrusive measures' [10 marks]
- b) Describe the role of situational analysis in programme planning and development [15 marks]

Question 5

- a) What is program development cycle [5 marks]
- b) Explain four key stages of programme development [20 marks]

Question 6

Describe four (4) factors that affect programme planning and development in Swaziland [25 marks]