UNIVERSITY OF SWAZILAND

DEPARTMENT OF ADULT EDUCATION

PART TIME CERTIFICATE IN ADULT EDUCATION YEAR11

FINAL EXAMINATION PAPER, MAY 2014.

COURSE CODE: CAE- 211

COURSE NAME: PROGRAMME MANAGEMENT 11

COURSE WEIGHT: 100 MARKS

TIME ALLOWED: TWO (2) HOURS

INSTRUCTIONS:

ANSWER QUESTION 1 FROM SECTION ONE AND ANY TWO (2) QUESTIONS FROM SECTION TWO OF YOUR CHOICE.

SECTION ONE.

Question 1: Compulsory

    a) Explain what resource mobilization means? (5 marks)

    b) Discuss five (5) different resources in community development? (10 marks)

    c) With some examples to illustrate your answer, explain the purpose of resource mobilization (10 marks)

    d) Describe six (6) steps to consider when preparing to mobilize [10 marks]

    e) What is budget narrative? (5 marks)

<div align="right">Total [40 marks]</div>

SECTION TWO

Answer two (2) questions from this section.

Question 2.

    a) Describe specific steps to take in implementing an effective volunteer programme [20 marks]

    b) Explain the role of volunteers in an organization [10 marks]

<div align="right">[30 marks]</div>

Question 3.

    a) What is a Committee? [5 marks]

    b) Committee's often serve several different functions. Discuss with some examples [25 marks]

<div align="right">[30 marks]</div>

Question 4.

In programme management there are four activities and processes involved in the management of a program. Discuss with some examples. [30 marks]

<div align="center">End of question Paper</div>