

UNIVERSITY OF SWAZILAND
DEPARTMENT OF ADULT EDUCATION
DIPLOMA IN ADULT EDUCATION YEAR 11
MAIN EXAMINATION PAPER – DECEMBER, 2016

TITLE OF PAPER : **PROGRAMME PLANNING AND
MANAGEMENT**

COURSE CODE : **DAE 212**

TIME ALLOWED : **THREE (3) HOURS**

INSTRUCTIONS : **1. ANSWER ALL QUESTIONS IN
SECTION 'A'**

**2. ANSWER TWO QUESTIONS IN
SECTION 'B'**

**THIS PAPER IS NOT TO BE OPENED UNTIL PERMISSION HAS
BEEN GRANTED BY THE INVIGILATOR**

SECTION A

ANSWER ALL QUESTIONS

QUESTION 1

Programme planning involves the following steps.

- i) Analyse the present situation (situational analysis)
- ii) State goals and objectives
- iii) Design and develop the programme
- iv) Programme implementation
- v) Programme evaluation

With the aid of examples, describe clearly what takes place in each step of the process and explain why the information gathered in each step is important for the programme developer.

[25 marks]

QUESTION 2

- a) What is programme evaluation? [5]
- b) Describe the two (2) broad categories of evaluation and under each category explain the types of evaluations involved. [20]

[25 marks]

SECTION B

ANSWER TWO QUESTIONS

QUESTION 3

- a) What is a curriculum? [5]
- b) In developing a curriculum there are important features to be considered by the developer. Identify and discuss five (5) of these features indicating why they are important in the process. [20]

[25 marks]

QUESTION 4

- a) What is the difference between a programme and a project in community development? [10]
- b) Programmes are classified under three (3) main categories. With the use of relevant examples, identify and describe these three (3) main categories of programmes. [15]

[25 marks]

QUESTION 5

- a) Explain what a learning organization is. [10]
- b) For an organization to be characterized under learning organizations it needs to have certain features. Identify and discuss at least five (5) features that characterise an organization as a learning organization. [15]

[25 marks]

QUESTION 6

- a) What is adult education? [5]
- b) Adult education has contributed immensely in the development of different nations. Discuss any five (5) functions of adult education to the development of the Swazi nation. [20]

[25 marks]