

UNIVERSITY OF SWAZILAND
FACULTY OF EDUCATION



DEPARTMENT OF EDUCATIONAL FOUNDATIONS AND MANAGEMENT

2011/2012

FINAL EXAMINATION

TITLE OF PAPER: EDUCATIONAL ADMINISTRATION

COURSE CODE: EDF 400

PAPER 1

TIME ALLOWED: THREE HOURS

INSTRUCTIONS:

1. THIS QUESTION PAPER IS DIVIDED INTO TWO SECTIONS.
2. SECTION 1 IS COMPULSORY.
3. ANSWER TWO QUESTIONS FROM SECTION 2.
4. THE TOTAL FOR THE PAPER IS 100 MARKS.

EXAMINER: Dr. N.H. Nsibande

MODERATOR: Dr. C.I.O. Okeke

THIS PAPER IS NOT TO BE OPENED UNTIL PERMISSION HAS BEEN GRANTED TO DO SO BY THE CHIEF INVIGILATOR

SECTION 1

This section is compulsory. Answer all questions.

QUESTION 1

1.1 Outline key practices in scientific management that continue to dominate educational institutions today.

(15 Marks)

1.2 Explain how Henri Fayol's five functions of management have shaped the way institutions are run.

(10 Marks)

1.3 Discuss how the work of Elton Mayo is a complete departure from scientific management?

(15 Marks)

ii. Give five criticisms of Elton Mayo's ideas.

(10 Marks)

SECTION B

Answer TWO QUESTIONS from this section

QUESTION 2

2.1 Discuss two of the educational approaches to educational planning that you think are commonly used in the Swaziland education system.

(15 marks)

2.2 What are the advantages and disadvantages of the two approaches you discussed in question 2.1 above?

(10 Marks)

QUESTION 3

3.1 Discuss Max Weber's contribution to administration, which has shaped the culture of educational administration as a field of study and practice.

(15 Marks)

3.2 Discuss the criticisms that have been levelled against Weber's administration model.

(10 Marks)

QUESTION 4

Discuss the following concepts of administration and link them to their historical roots and contemporary systems perspectives. Provide examples for each of the concepts.

- i. Division of labour
- ii. Broad span of control
- iii. Interdependence
- iv. Integration
- v. Contingency theory

(25 Marks)