

**UNIVERSITY OF SWAZILAND**

**FACULTY OF EDUCATION**



**DEPARTMENT OF EDUCATIONAL FOUNDATIONS AND MANAGEMENT**

**May, 2014**

**FINAL EXAMINATION PAPER**

**COURSE CODE :EDF 401**

**TITLE OF PAPER :School Administration BED/PGCE Full time /Part Time**

**TIME ALLOWED :THREE (3) HOURS**

**INSTRUCTIONS :This paper is divided into TWO Sections.  
Please answer any two questions from each section.**

**TOTAL MARKS 100**

**THIS PAPER IS NOT TO BE OPENED UNTIL PERMISSION TO DO SO HAS  
BEEN GRANTED BY THE INVIGILATOR.**

## **Section A**

**Answer any two questions in this section**

### **Question 1**

- (a) Corruption particularly mismanagement of funds in schools has become a serious problem and a threat to the education system in Swaziland. In your capacity as a head teacher explain how would you address this problem? (25 marks)

### **Question 2**

- (a) Managing schools and Colleges in Swaziland has become more complex because of today's societal challenges such as the issue of Orphaned and Vulnerable Children (OVC) and top-up fees and economic challenges faced by the country. As a head teacher explain how your office would ensure that the processes of teaching and learning are not affected in schools? (25 marks)

### **Question 3**

- (a) "Pocket veto" is one of the challenges facing administrators of schools and colleges in Swaziland. As a head teacher how would your office improve the conditions to avoid the use of "pocket veto" under your administration? (25marks)

## **Section B (Please answer any two questions)**

### **Question 1**

- (a) Communication is one of the key ingredients for managing educational organisations such as schools and colleges. Critically discuss the role of communication in improving practices (teaching and learning) in schools? (25 marks)

### **Question 2**

- (a) The Swaziland Teaching Service Commission popularly known as (TSC) is one of the educational organisations shaping the education system in Swaziland. Critically discuss the role of the Teaching Service Commission in improving practice in schools in Swaziland? (25 marks)

### **Question 3**

- (a) Critically discuss the role of theories in improving practice in educational organisations such as schools. (25 marks)