

**UNIVERSITY OF SWAZILAND**

**FACULTY OF EDUCATION**



**DEPARTMENT OF EDUCATIONAL FOUNDATIONS AND MANAGEMENT**

**2014/2015 ACADEMIC YEAR**

**FINAL EXAMINATION**

**TITLE OF PAPER:** EDUCATIONAL ADMINISTRATION

**COURSE CODE:** EDF 402

**TIME ALLOWED:** THREE HOURS

**INSTRUCTIONS:**

1. THERE ARE TWO SECTIONS IN THIS PAPER
2. ANSWER ALL TWO QUESTIONS IN SECTION A.
3. ANSWER ANY TWO QUESTIONS IN SECTION B
4. THE TOTAL FOR THE PAPER IS 100 MARKS.

**THIS PAPER IS NOT TO BE OPENED UNTIL PERMISSION HAS BEEN GRANTED TO DO SO BY THE CHIEF INVIGILATOR**

## Section A

Answer all Questions in this Section (Question 1 and 2)

### QUESTION 1

You are a newly appointed college Rector (Head) and it seems the behaviour patterns in the college undermine the college as a social system.

Drawing from the work of Taylor and Fayol and Mary Parker Follet, explain how you would turn the school around.

(25 Marks)

### QUESTION 2

Distinguish between power and authority. (5)

- 1.1. Provide two sources of power using examples in educational institutions.(10)
- 1.2. What are the beliefs of administrators who use traditional authority? Use an example in education.(5 Marks)
- 1.3. Why is functional authority widely recognised by researchers in educational administration according to Gamage (2009) and Hoy and Miskel (2008)?(5)

(25 Marks)

## Section B

Answer any two (2) Questions from this Section

### QUESTION 3

As a new administrator in a school of 25 teachers and 450 learners, and parents of very diverse backgrounds, the Ministry of Education and Training expects you to introduce gender mainstreaming and HIV and AIDS in Education.

Mainstreaming means the integration of all related issues in the education policy to avoid a duplication of other sector policies. This means that in the subjects taught, the issues of gender and HIV and AIDS must be incorporated.

Explain how you are expected to communicate this change agenda. Make five key recommendations.

(25 Marks)

#### **QUESTION 4**

As a new Administrator, you are also expected to facilitate the development of the School Development Planning Process in your new school.

Briefly discuss the steps the planning process appropriate for the development of the Plan.  
(25 Marks)

#### **QUESTION 5**

(a) Discuss five possible strengths and limitations of Manpower Planning in the education Sector. (15 marks)

(b) What do you understand by Rate of Return or Return on Investment in Educational Planning? (10 marks)

(25 Marks)