

UNIVERSITY OF SWAZILAND
FACULTY OF EDUCATION



DEPARTMENT OF EDUCATIONAL FOUNDATIONS AND MANAGEMENT

2014/2015 ACADEMIC YEAR

SUPPLEMENTARY PAPER:

TITLE OF PAPER: EDUCATIONAL ADMINISTRATION

COURSE CODE: EDF 402

TIME ALLOWED: THREE HOURS

INSTRUCTIONS: 1. THIS QUESTION PAPER IS DIVIDED INTO TWO SECTIONS: SECTION 1 IS COMPULSORY.

2. ANSWER ONE QUESTION IN SECTION 2.

3. THE TOTAL SCORE FOR THE 100 MARKS.

THIS PAPER IS NOT TO BE OPENED UNTIL PERMISSION HAS BEEN GRANTED TO DO SO BY THE CHIEF INVIGILATOR

SECTION 1

This Section is compulsory. Answer all questions.

QUESTION 1

Discuss the following perspectives in Administration. In your discussion, explain how each of the perspectives contributed to Educational Administration Theory and Practice:

1. Scientific Management Perspectives (10 marks)
2. Human Relations Perspectives (10 marks)
3. Behavioural Perspectives (10 Marks)

QUESTION 2

Write a brief summary of each of the following guiding principles of the 2011 Swaziland Education and Training Sector Policy. In your response, provide examples of how administrators in a school context can ensure that the principles are followed:

1. Access to Education and Training (6 marks)
2. Equality and Protection (6 marks)
3. Relevance and Quality of Education and Training (6 marks)
4. Affordability and Participation (6 marks)
5. Partnerships (6 marks)

(30 Marks)

SECTION 2

Answer One Question from this Section.

QUESTION 3

Discuss Max Weber's Bureaucratic model of Administration. In your discussion, focus on the functions and dysfunctions of each in educational contexts:

1. Division of labour (10 marks)
2. Impersonal Orientation (10 marks)
3. Hierarchy of Authority (10 marks)
4. Rules and Regulations (10 marks)

(40 Marks)

QUESTION 4

Select and discuss any two of the following approaches to Educational Planning. In your discussion, discuss their individual strengths and weaknesses:

1. Manpower Requirement Planning (20 marks)
2. Social Demand Approach (20 marks)
3. Cost-Benefit Analysis of Education (20 marks)

End of paper.