

UNIVERSITY OF SWAZILAND

FACULTY OF EDUCATION



**DEPARTMENT OF EDUCATIONAL FOUNDATIONS AND
MANAGEMENT**

May, 2016

FINAL EXAMINATION PAPER

COURSE CODE : EDF: 401

**TITLE OF PAPER: School Administration: PGC and BED F/T,IDE
P/T)**

TIME ALLOWED: THREE (3) HOURS

**INSTRUCTIONS: ANSWER TWO QUESTIONS FROM
EACHSECTION**

TOTAL MARKS 100

**THIS PAPER IS NOT TO BE OPENED UNTIL PERMISSION TO DO
SO HAS BEEN GRANTED BY THE INVIGILATOR.**

ANSWER TWO QUESTIONS FROM EACH SECTION

Answer **two** questions in this section.

Section A

Question 1

Explain how head teachers could use the Corruption Act of 2006 and Education act of 1983 to address malpractices in schools.

25 marks

Question 2

- (i) Explain how these processes: School performance, School performance review and School Development Plan (SDP) relate to each other
- (ii) Explain how School review could be done in schools to enhance teaching and learning.

25 marks

Question 3

Swazi schools are in a state of continuous educational related changes. For example, the abolishing of top up fees in schools by the Ministry of Education and Training is one aspect of assuring that every child has an opportunity to education.

- (i) As a head teacher explain how your office could manage this change without undermining the process of teaching and learning.

25 Marks

Section B

Answer **two** questions in this section

Question 4

In Swaziland the operations of schools and the processes of teaching and learning are affected by different societal practices such as teacher absenteeism and late coming. (i) As a head teacher explains how your office could address these problems through legal processes.

Question 5

Corruption (misuse of school funds by head teachers) is a threat to the quality of education in Swaziland.

- (i) Explain how your office could use budgeting as a tool to manage the school resources.

25 Marks

Question 6

More often than not teachers who abused learners escape punishment because of lack of evidence or poor evidence submitted by head teachers.

- (i) Discuss how your office as a head teacher could use research as a tool to manage sex abuse in schools;
- (ii) Discuss how can the learner be made to avoid such ill practices in their studies?

25 Marks

END OF EXAM PAPER