

**UNIVERSITY OF SWAZILAND
FACULTY OF EDUCATION**



DEPARTMENT OF EDUCATIONAL FOUNDATIONS AND MANAGEMENT

2015/2016 ACADEMIC YEAR

FINAL EXAMINATION

TITLE OF PAPER: EDUCATIONAL ADMINISTRATION
COURSE CODE: EDF 402
TIME ALLOWED: THREE HOURS

INSTRUCTIONS:

1. THIS QUESTION PAPER IS DIVIDED INTO TWO SECTIONS.
2. ALL QUESTIONS IN SECTION A ARE COMPULSORY.
3. ANSWER TWO QUESTIONS FROM SECTION B.
4. THE TOTAL SCORE FOR THE PAPER IS 100 MARKS.

THIS PAPER IS NOT TO BE OPENED UNTIL PERMISSION HAS BEEN GRANTED TO DO SO BY THE CHIEF INVIGILATOR

Section A
Answer all the questions in this section

QUESTION 1

Analyse the application of the following aspects of school administration:

- a. Goals (5 marks)
- b. Control (5 marks)
- c. Needs (5 marks)

(15 marks)

QUESTION 2

Frederick Taylor developed four principles of management which became known as Principles of Scientific Management.

- 1.1 Discuss the three of the principles in relation to running a poor performing school. (15 marks)
- 1.2 What were the criticisms of Taylor's principles? Name two. (10 Marks)

Section B

Answer two questions in this section

QUESTION 3

A large portion of any administrator's time is directed at "power-oriented" behaviour aimed mainly at developing or using relationships in which other people are to some degree willing to defer to one's wishes (Hoy and Miskel, 2013).

- a. Briefly discuss how school administrators use three different types of power. (15 marks)
- b. Explain how each of the uses of power can facilitate or hinder the effectiveness of other kinds of power. (15 marks)

QUESTION 4

Discuss any five functions and dysfunctions of Weber's system of bureaucracy? Use examples that reflect working in educational institutions to illustrate your points. (6 marks for any well discussed function and dysfunction)

(30 Marks)

QUESTION 5

Define and discuss any two of the following approaches to educational planning.

- a. The social demand approach (15 marks)
- b. The manpower approach (15 marks)
- c. Cost-benefit analysis approach (15 marks)

(15 marks for any well discussed strengths and limitations of each selected approach)
