

UNIVERSITY OF ESWATINI



FACULTY OF EDUCATION

DEPARTMENT OF EDUCATIONAL FOUNDATIONS AND MANAGEMENT

DECEMBER, 2018

MAIN EXAMINATION PAPER

COURSE CODE : EFM401/EFM505
TITLE OF PAPER: SCHOOL ADMINISTRATION
TIME ALLOWED : THREE (3) HOURS
INSTRUCTION : ANSWER QUESTION ONE AND ANY OTHER
TWO.
NB. QUESTION ONE IS COMPULSORY.

THIS PAPER IS NOT TO BE OPENED UNTIL PERMISSION TO DO SO HAS
BEEN GRANTED

Question 1

Hoy and Miskel (2008:103) confirm that “schools are formal organisations with many and the same characteristics as bureaucratic organisations”.

Identify and explain **five (5)** characteristics of bureaucratic organisations identifiable with Eswatini schools.

(30 marks)

Question 2

As a newly appointed principal of Manzini High School, examine **five (5)** criteria that will guide you in your goal of converting your school into an effective one.

(25 marks)

Question 3

3 Discuss **four (4)** purposes of informal communication in a school setting.

(25 marks)

Question 4

Many school principals tend to fail in their leadership duties because of their failure to apply appropriate leadership styles. Examine **four (4)** situational factors that may affect leadership in schools.

(25 marks)

Question 5

“Participatory decision making is indispensable in modern school organisations” (Gamage, 2006). Support this assertion with **five (5)** reasons in the context of Eswatini schools.

(25 marks)