

UNIVERSITY OF ESWATINI



FACULTY OF EDUCATION

DEPARTMENT OF EDUCATIONAL FOUNDATIONS AND MANAGEMENT

JUNE, 2020

MAIN EXAMINATION PAPER

COURSE CODE : EDF401
TITLE OF PAPER: SCHOOL ADMINISTRATION
TIME ALLOWED : THREE (3) HOURS
INSTRUCTION : ANSWER ANY FOUR QUESTIONS

THIS PAPER IS NOT TO BE OPENED UNTIL PERMISSION TO DO SO HAS BEEN GRANTED BY THE INVIGILATOR.

Question 1

Examine **five (5)** reasons why it is important for a school administrator to carefully manage the informal organisations in a school. **(25 marks)**

Question 2

With examples based on Eswatini schools, discuss **three (3)** advantages and **two (2)** disadvantages of a bureaucratic model of organisation. **(25 marks)**

Question 3

- (a) Explain what is meant by the upward flow of communication. **(5 marks)**
(b) Examine **four (4)** advantages of the upward flow of communication in a school setting. **(20 marks)**

Question 4

Examine **five (5)** roles expected of a school principal as the school's instructional leader. **(25 marks)**

Question 5

Decision making is indispensable for the principals in their day to day school administration. Justify the above assertion with **five (5)** reasons. **(25 marks)**