

**FACULTY OF EDUCATION**



**DEPARTMENT OF EDUCATIONAL FOUNDATIONS AND MANAGEMENT**

**2020/2021 ACADEMIC YEAR**

**SUPPLEMENTARY EXAMINATION**

**PROGRAMME:** BACHELOR OF EDUCATION  
**TITLE OF P/APER:** EDUCATIONAL ADMINISTRATION  
**COURSE CODE:** EDF 402  
**TIME ALLOWED:** THREE HOURS

**INSTRUCTIONS:**

- i. The paper is divided into two sections.
- ii. Both Questions in Section A are compulsory.
- iii. Answer two questions in Section B.
- iv. The total for the paper is 100 Marks.

**DO NOT OPEN THE QUESTION PAPER UNTIL THE CHIEF INVIGILATOR TELLS YOU TO DO SO.**

## SECTION A

**Answer all questions from this section.**

### QUESTION 1

Briefly outline five beliefs why organisations such as schools, colleges or universities, attach so much value in administration as a field of study and a field of practice.

(20 Marks)

### QUESTION 2

Discuss Frederick Taylor's Scientific Management guidelines for improving efficiency of workers in organisations.

(20 Marks)

## SECTION B

**Choose two questions from this section**

### QUESTION 3

Consider how your organisation as an open system would apply 5 principles of 'integration' as drawn from the Behavioural perspective of administration. Your organisation may be your school, a university or college.

(30 Marks)

### QUESTION 4

Demonstrate how you would use three sources of power as a newly appointed administrator or teacher in a school.

(30 marks)

### QUESTION 5

What are the advantages and disadvantages of the Social Demand Approach to educational planning? Give two advantages and three disadvantages or limitations.

(30 marks)

**The end**