

UNIVERSITY OF SWAZILAND

SUPPLEMENTARY EXAMINATION PAPER 2010/ 2011

TITLE OF PAPER: ACADEMIC COMMUNICATION SKILLS (English for Specific Purposes)

COURSE NUMBER: ACS 103

TIME ALLOWED: 2 Hours

INSTRUCTIONS

1. There are Three Sections (A-C). Answer THREE questions (ONE from each section)
2. Please write **the name of your Faculty** on the cover of your answer book

THIS EXAMINATION PAPER CONSISTS OF THREE PAGES INCLUDING THE COVER PAGE

THIS EXAMINATION PAPER IS NOT TO BE OPENED UNTIL PERMISSION IS GIVEN BY THE INVIGILATOR

**SECTION A**

**ESSAY WRITING (40 Marks) Questions a-d)**

Write an essay of not more than two pages on ONE of the following topics:

- a. It is often said that in business, 'he who kills time buries opportunity'. Discuss this statement in an essay of not more than 2 pages.
- b. Education is recognized as vital to the future of any society in today's world. Governments throughout the world should make education compulsory for all children between the ages of 5 and 16. To what extent do you agree or disagree with this statement?
- c. In your opinion what are the major ways of preventing common illnesses that people can practise in order to avoid frequenting health care centres? Write an essay of not more than two pages in response to this question.
- d. In not more than two pages, compare and contrast two generations in your country.
- e. You have witnessed an increase in uprisings in a number of countries in the African continent and in Europe. Some countries have been blamed for not doing enough to help stop the protests. Write an essay in which you discuss whether members of the international community should intervene in these political conflicts.

**SECTION B : REPORT WRITING (40 Marks) (Question e)**

**Write a report on the following topic:**

- f. You have just witnessed a road accident involving a truck and a sedan. No one was hurt but the police have asked you to write an eye witness report. Write a one page report giving as much detail as possible.

**SECTION C :PROFESSIONAL WRITING – Letter/Memorandum (20 Marks) Question a-d)**

**Write a letter/memorandum on one of the following topics:**

- a. Your neighbour's chickens have eaten all your vegetables in your garden. Write a letter complaining about this problem.
- b. Members of a youth club in your community have been applying for funding to start youth empowerment projects but without success. Write a letter of appeal to the Youth Council. Your letter should state the projects you had in mind and how these could empower the youth.
- c. You have been invited to an interview in one of the institutions for a position you have recently applied for but you are unable to attend. Write a letter of apology.
- d. You are a member of the University Charity Organization (UNICO). You have been invited by the Vice Chancellor to give a report on the activities and achievements of the organization in the year 2010. Write a memorandum inviting the members to join you as you prepare this report.